

South Island Public Service District

P. O. Box 5148

Hilton Head Island, SC 29938

(843) 785-6224

admin@sipsd.com

Letter of Disconnect Request Form

Date Requested: _____ Demolition Date: _____

Property Owner's Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Property Service Address (if different from mailing): _____

Contractor's Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Date sewer and water line were capped? _____

Is the meter being removed? _____

Signature: _____ Date: _____

Please allow three (3) business days for processing.

DO NOT BURY CAPPED SEWER/WATER LINES BEFORE AN INSPECTION HAS BEEN MADE.

INSPECTION FEE OF \$75

\$75 REVISIT FEE WILL BE CHARGED IF A TECHNICIAN HAS TO RETURN.